

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FTE Situation

FROM:

James N. Glerum
Director of Personnel
5 E 58

EXTENSION

NO.

DATE

4 February 1982

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

HRPI

2.

3.

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

Please ^{see} [] note on Yellow Router. Also, FYI, a Comptroller's Meeting is set for 23 February at 3:00 PM.

Rosann

ROUTING AND TRANSMITTAL SLIP

29 January 1982

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1. Deputy Director of Personnel			
2. <i>21 Jan - Suggest me</i>		<i>OK</i>	
3. <i>Send copy to Stan</i>			<i>OK</i>
4. <i>f review + comment</i>			
5. <i>-</i>		<i>3</i>	

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Ben,

Attached for your information is a copy of the memorandum I mentioned to you on the phone this morning. Please give me a call if you or your people have any questions on our calculations.



*23 Feb - 3:00 PM
Computerized mtg.*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

Chief, Admin Group/O/Compt

Approved For Release 2005/08/03 : CIA-RDP86-00024R000100030021-

OPTIONAL FORM 41 (Rev. 7-73)
Prescribed by GSA
FPMR (41 CFR) 101-11.206